



Volunteer Agreement

- Reviewed: Autumn 2021
- Review date: Autumn 2023
- Reviewed by the Headteacher/DSLs

Thank you for offering your services as a volunteer at Long Crendon School.

Your offer of help is greatly appreciated and we hope that you will gain much from your experience and support.

Please read and sign this Volunteer Agreement below and return to the School Office on completion. You will receive a copy of it for your records.

The wellbeing of our pupils and staff is at the centre of what we do at Long Crendon School. As a volunteer helper, I agree to adhere to the following procedures and expectations when helping at school with reading, class activities, preparing resources, when involved with a working party addressing a particular area of school life, when accompanying pupils on an outing and at all times when I have direct contact with pupils and staff.

- I am aware of the school’s smart and comfortable dress code and will dress appropriately
- I will collect a visitor’s badge upon arrival and sign the visitor book when entering and leaving the premises
- I respect the need for confidentiality when working with pupils. I agree not to discuss or disclose any information about pupils’ levels or their needs and behaviour with anyone other than the class teacher and class TAs, Designated Safeguarding Leader or the Headteacher in or out of school
- I understand that this confidentiality agreement also applies to my working with staff and our behaviour towards each other. I also agree to respect staff’s privacy as I expect the school to respect mine
- I will be a role model at all time, following the school’s Values and expectations as set out in the Curriculum Policy and the Behaviour Policy
- I fully understand that if at any time I am in breach of this agreement I will not be permitted to continue as a volunteer helper in the school
- I agree to an Enhanced DBS/Barred List check and other statutory applicable safeguarding checks on request

Signed.....

Print name.....

Date.....