



## Parent Council Meeting Minutes

Friday December 11<sup>th</sup> 2020 13:30

Attendees: Anna S, Alice S, Polly Q, Louisa S, Emily M, Jenny H, Leonie, Marc, Anna (covering Charlie)

Issue	Discussed	Action
<b>Actions carried over</b>		
<b>HT – communications</b> - more info on newsletter about events	Important term dates are now in the weekly school newsletter. PC reps to remind parents to look there.	<b>LS</b> to talk to PTA about adding to the FY Welcome Pack
<b>HT - next schools guidance</b> – PQ pondering post-Xmas	After the Summer term assessment data is in PQ is in better position to discuss specifics with parents of current Y3 / Y4 (going into Y4 / Y5), and this type of communication will be yearly.	<b>PQ</b> to add note to newsletter inviting parents of Y3+ to get in touch if they want to talk about 11+. Put on hold until after Summer term assessment data.
<b>HT – Uniform Policy</b> – PQ speaking to Thame heads about alternative suppliers	Stick with Macpac for this academic year, but in Summer term a PC rep to team up with Lesley to look into alternative suppliers.	Put on hold until after Easter.
<b>Yr 3 – Reading</b> - SJJ sending parentmail about how the school teaches English	Documentation around a refresh of the English curriculum is currently in development and will be circulated to parents early in the new term.	<b>SJJ/PQ</b> to circulate to parents and post to website after Christmas.
<b>Yr 3 – Bubbles</b> . Further info from the school via Parentmail	No changes.	Closed.
<b>Year 2 – Eco Club</b> - PQ to investigate resurrecting eco club	Eco club has been resurrected!	Closed.
<b>New</b>		
<b>Y6</b> Is there any update on plans for <b>residential trips</b> ? understanding that this is hard to give a clear answer on at this point.	Due to COVID there are no residential planned for this academic year, however, Y6 will have an on-site camping adventure in the Summer term.	Closed unless further comments.
<b>Y6</b> Are there going to be any <b>themed enrichment days</b> planned in school- are there any plans for enrichment activities for the remaining year?	Yes - Lots!	<b>PQ</b> to send list of planned enrichments days to parents in the New Year.

<p><b>Y6</b> Is <b>cross country club</b> allowed to start again- could there be a KS1 and. KS2 on if have to be kept separate? (A big ask but parents might be able to help outside at least- if not inside when children get themselves changed.)?</p>	<p>There will be no training for XC for the foreseeable future due to the pressure of COVID on teaching staff and available resources. Miss Brown is however looking into a possible fixture for next term.</p> <p>The school has been looking at ways to increase the offering for after school sports and clubs, and as soon as the COVID situation eases we will be looking to extending the range.</p>	<p>Update from <b>Miss Brown</b> to parents on XC fixture if possible.</p>
<p><b>Y2</b> A parent has asked if children can wear <b>boots</b> (smart, black) to school in the winter to keep warm please, especially with windows in the classroom open in all weather</p>	<p>Children are welcome to wear boots to and from school, but should change into shoes in the cloakrooms once at school. Boots/shoes can be brought in a bag and hung on pegs.</p>	<p>Closed unless further comments.</p>
<p><b>Y2</b> There has been an increase in <b>rubbish</b> dropped around the school gates on Chilton Road and Carter's Lane, including disposable face masks. It would be great to please send a reminder out to parents and carers to remind them to be careful not to drop masks / rubbish. It's most likely not intentional but would be good to remind people to be careful</p>	<p>It may be blowing out of the bin on the lamppost on the corner. Maybe the Parish Council will consider replacing with a covered bin.</p> <p>The caretaker may be willing to do a check for litter on Monday and Friday afternoons.</p>	<p><b>PQ</b> to send a message in the newsletter reminding parents to be vigilant for dropped masks and litter. <b>PQ</b> to speak to Mr Owen. <b>JH</b> to speak to Parish Council about the lamppost bin.</p>
<p><b>Y1 Safe Boxes</b> Would it be possible at the parent council meeting to ask if they could have safe boxes for children's watches when they do PE? Currently, I believe (although could be wrong) that they just leave them by their clothes. Or, if they forget to do that, they get left on the side in the hall etc. This doesn't feel safe to me, and X did lose his watch earlier this year.</p>	<p>Parents should be reminded that items of value should be left at home, but that watches that need to be removed for PE should left on the teacher's desk in the classroom. If they make it in to the hall, there will be a box to put them in so they're not scattered around.</p>	<p><b>PQ</b> to arrange box in the hall</p>

<p><b>Y2</b> regarding the <b>wish list</b> communication, it was generally felt that people wanted to give and donate but they were confused on the messaging initially which caused extra work for the class reps. If done again, could class reps be more involved before hand please to agree the process?</p>		<p><b>PQ</b> to discuss with Class reps for similar in future.</p>
<p><b>Y2</b> parent asked if we could have a <b>terracycle</b> bin next to the rubbish bin at the top of the drive, next to the drop off point please?</p>	<p>Marika H is arranging this.</p>	<p><b>PQ</b> to send info to parents</p>
<p><b>Y3/1</b> Quite a few parents are complaining that <b>named uniform</b> isn't making its way back to children. Can we agree a way for parents to be able to check the lost property bin on a regular basis please?</p>	<p>Y1 and FS check their classroom basket regularly.</p> <p>Parents are reminded to name everything! In the first instance, the child should look in the classroom and main lost property bins. Then parents should ask in the class Whatsapp, then failing that, email the school Office and the class teacher.</p>	<p>Closed.</p>
<p><b>Y1 Letter Join / Handwriting</b> - a request for more information about how this programme is used, specific to the Year group with an understanding of what teachers are focusing on so it can be mirrored at home (this would be useful from a Year 3 perspective too!)</p>	<p>Email sent home by Mrs Brooks.</p>	<p>Closed.</p>

<p><b>Y1 Mufti Days / Children in Need</b> - a few questions raised as to why there have been no mufti days this term and why the school did not support Children in Need</p>	<p>It's important to remember that the teachers and pupils need to focus on our core offer, which is a high quality education. This has been particularly difficult during COVID and it's important that we don't overload children, parents and staff.</p> <p>While it's not a given that we continue to do things in the same way as last year, the school is still very much committed to supporting our chosen charities, and as before, voting on which charity the school supports each term is done by the School Council pupils, guided by the Headteacher.</p> <p>Mufti days will continue next year, and pupils are always invited to support other charities out of school.</p>	<p>Closed.</p>
<p><b>Y1 School lunches</b> - feedback from several parents that children are not given enough time to eat all their meal. There was also feedback that the portion sizes are small.</p>	<p>Pupils get a full 25 mins for lunch sittings, and the classes go into the dining hall on a rota.</p> <p>It was noted that behaviour was better, and lunchtime supervisors take action if there is too much chatting and not enough eating! It was also noted that some pupils are rushing their lunch and not finishing it so they can get out and play. Again the supervisors try their best to keep an eye on children but it's not feasible to ensure each and every child is eating neither too quickly nor too slowly.</p> <p>Due to COVID there has been no communal bread or salad, but children are allowed to ask for seconds. There may also be options to provide extra bread at the serving counter.</p>	<p><b>PQ</b> – go back to the lunchtime staff, reminding about adequate timing and seconds, and talk about providing bread at the counter.</p>

<p><b>Y1 Subject Leader Parent Sessions</b> - is the plan still for these sessions for parents hosted by the subject leads to go ahead next term?</p>	<p>Curriculum maps can be found on the school website. As above, subject leads are currently refreshing each subject's offer and expectations, and there will be greater clarity on what each will look like. There will be a Zoom session next term for parent engagement after policies are updated and circulated.</p>	<p><b>PQ</b> to ensure subject heads circulate new curricula in January and arrange parent Zooms.</p>
<p><b>AOB</b></p>		
<p><b>Y4/5 – no feedback from Teachers</b> on submitted homework.</p>	<p>New homework policy is to come out in the new year. We would like to try to make a a baseline of systems and processes across the school.</p> <p>It was noted that Y2 has excellent feedback for homework.</p>	<p><b>PQ</b> to circulate new homework policy in new year.</p>
<p><b>FS - lining up</b> always in alphabetical order.</p>	<p>Unfair if pupils always line in from A-Z, some children are consistently missing out on equipment or are later into lunch hall.</p>	<p><b>PQ</b> to discuss with SLT and update next meeting.</p>

**Date for next meeting:**

**Current parent council reps:-**

- FS - Lucy Quartermain, Karen Dyer, Becky Powell
- Y1 - Charlie Barr, Olivia Brannigan
- Y2 - Emily McMichael
- Y3 - Alice Strudwick
- Y4 - Louisa Stockley
- Y5 – Louisa Stockley, Marc Davidson, Leonie Willis
- Y6 – Leonie Willis, Liz Maddison