

## Parent Council Meeting Minutes

Friday 31<sup>st</sup> January 2020

Attendees: Alice Strudwick (Chair), Leonie Blatchford, Jenny Hutt (Governor), Sue Stamp (Head), , Charlie Barr, Marc Davison, Kerri Anderson-Bazan, Tim Kidd (Chair of Governors), Emma and Emma (School catering- Fresh Start)

	Issue	Discussed	Action
1	<b>School Meals</b>	<ul style="list-style-type: none"> <li>- We were very pleased to welcome Emma and Emma the school cooks to the meeting.</li> <li>- Feedback on the meals from PC reps discussed with Emma and Emma:</li> <li>- Government guidelines, relating to nutritional content, and allergen processes have to be followed.</li> <li>- Emma feeds back the success of the menu options to Fresh Start, and changes have been made from this.</li> <li>- Emma is asking for wraps to be pre ordered as this will help with preparation of the meal ahead and allergy processes.</li> <li>- The catering team encourage the children to have protein option in their wrap not just salad.</li> <li>- Puddings: Children are able to have cake/cookie, plus fruit, plus a yoghurt if they wish. There are no seconds of cake option as this leads to others not getting any.</li> <li>- Emma is discussing larger quantities for year 5 and 6 children, e.g. 2 sausages, with Fresh Start.</li> <li>- Catering team providing some cooking sessions with the school children, nothing further has been heard about this.</li> <li>- Year 3 comment: children are rushing/leaving food in order to go out to play, could there be a bell to indicate the end of the session. <b>SS replied</b> that this would not be practical due to the fact that the children do not all come in at the same time, due to different clubs at lunchtime and other factors – the children sit in empty spaces as one becomes available.</li> </ul>	<p><b>Emma discussing with fresh Start</b></p> <p><b>SS to discuss with Fresh Start</b></p>
2	<b>ICT Suite</b> <i>Status update</i>	<ul style="list-style-type: none"> <li>- The ICT suite will be decorated and refurbished with new furniture which allows better use of the space.</li> <li>- There will be 30 laptops which are able to be used in the ICT room or in other class areas.</li> </ul>	<b>Closed</b> unless issues arise

3	<b>After School Clubs</b>	<ul style="list-style-type: none"> <li>- MD has discussed Lego club with Mr VDL, he is unable to take this on at present. However the company which provides the Lego will pay someone to run it if someone comes forward.</li> <li>- Table tennis club – there is currently no space to run this as the hall is booked every evening.</li> </ul>	<b>Notice about lego club to go in school newsletter??</b>
4	<b>Sustainability</b> <i>“Can we have more information and reminders about the Eco Club recycling points and what can be recycled at school??”</i>	<ul style="list-style-type: none"> <li>- Karen Lunan fed back to SS regarding eco club,</li> <li>- There has been a request for parent volunteers to help eco-club, request to go into the news letter.</li> </ul>	<ul style="list-style-type: none"> <li>- Closed</li> </ul>
	<i>“Can the kitchen staff use less clingfilm in packed lunches?”</i>	<ul style="list-style-type: none"> <li>- SS updated us on discussion with Caterers regarding clingfilm</li> </ul>	<b>Emma</b> to discuss with Fresh Start head office
5	<b>Uniform</b>	<ul style="list-style-type: none"> <li>- AB to look at Stephenson’s for uniform alternatives.</li> <li>- Can boots be worn in winter? SS advised not as the younger children cannot sit comfortably on the carpet/hall in them. They could be worn to school and change to shoes on arrival.</li> </ul>	Update from <b>AB</b> next meeting. Carried forward as AB not present
6	<b>Subject Leader Sessions for Parents</b> <i>“Can Subject Leaders host sessions for Parents to inform them about how these subjects are progressing and evolving to help them support their child?”</i>	<ul style="list-style-type: none"> <li>- SS advised that this is likely to start in the summer term.</li> </ul>	<b>SS</b> update next meeting

7	<i>Tiny Acorns &amp; Scooters. Numbers of little children from Tiny Acorns riding scooters on schools grounds has been steadily increasing, and often not in control on the main path.</i>	<ul style="list-style-type: none"> <li>- <b>SS has asked TA</b> to send reminder to parents about no bikes or scooters on school grounds, and about parking carefully and considerately, and driving slowly. She noted that the nursery manager has copied her into letters to individual parents on occasion.</li> </ul>	
8	<i>Learning Logs - should we be replacing them every academic year if not full?</i>	<ul style="list-style-type: none"> <li>- Some parents raised that they had half empty learning logs</li> </ul>	<b>SS to discuss with teachers</b>
9	Tim Kidd – Chair of governors – shared information on the process of recruiting the new head teacher	<ul style="list-style-type: none"> <li>- Mrs Polly Quinton has been appointed as head teacher from September.</li> <li>- Summary of recruitment process:</li> <li>- The governing body wrote a letter for applicants with an overview of the school and person specification for the role.</li> <li>- The post was advertised before Christmas</li> <li>- There were two applicants – both were strong candidates.</li> <li>- The recruitment panel comprised 8 governors plus two external advisors.</li> <li>- The interview day involved: a financial exercise, data exercise (school results etc), a presentation (What can the school do to maintain its OFSTED outstanding status?), meet the children and competency based interviews.</li> </ul>	

**Date for next meeting: Friday 27<sup>th</sup> March 2020 - Chair Yr5, Minutes Yr6**

*May/June* Chair - Yr4, Minutes Yr1

Current parent council reps:-

YrF - Olivia Brannigan

Yr1 - Charlie Barr/Amy Kerstein/Becky Powell

Yr 2 - Alice Strudwick/Kerri Anderson-Bazan

Yr 3 - Louisa Stockley

Yr 4 - Louisa Stockley/Leonie Blatchford

Yr 5 - Leonie Blatchford

Yr 6 - Marc Davison